

## Alumni Association :

## **Roles and Responsibilities:**

- 1. Creating and maintaining a comprehensive database of alumni contacts.
- 2. Regularly updating information about alumni, including their professional achievements and current whereabouts
- 3. Facilitating effective communication between the institution and its alumni.
- 4. Organizing networking events to encourage interaction among alumni members.
- 5. Develop strategies to engage alumni in various activities and events organized by the institution.
- 6. Encouraging active participation in mentoring programs, guest lectures, and campus events.
- 7. Providing career guidance and counseling services to current students through alumni interactions.
- 8. Facilitating mentorship programs to connect current students with alumni in relevant fields.
- 9. Planning and coordinating reunions, alumni meets, and other events to strengthen the bond among alumni.
- 10. Celebrating milestones and achievements of the alumni community.
- 11. Seeking financial support from alumni for institutional development projects, scholarships, and other initiatives.
- 12. Identifying potential donors and partners within the alumni network.
- 13. Showcasing the professional accomplishments and success stories of alumni through newsletters, publications, and the institution's website.
- 14. Conducting surveys to gather feedback from alumni about their experiences at the institution.
- 15. Collaborating with the institution's administration, faculty, and students to strengthen the relationship between alumni and the current academic community.

## **Composition:**

S. No.	Name	Role	Designation
1	Dr.R.Thanigaivelan	Chairman	Principal
2	Mr.A.Alaudeen	Convener	AP-EEE
3	Mr.S.Durairaj	Member	AP-MECH
4	Mrs.M.S.Sathya	Member	AP-ECE
5	Mr.K.Manoharan	Member	AP-MATHS
6	Mrs.G.Abinaya	Member	AP-CSE
7	Mr.B.Balamurthi	Member	ASP-CIVIL